

Position Description and Person Specification

TITLE OF POSITION: Assistant Pastor

CLASSIFICATION: Ministry of Pastor

TYPE OF APPOINTMENT: 25 hours per week, 2 year appointment

1. Summary of the broad purpose of the position in relation to the Church's goals

Naracoorte Uniting Church as a member of Generate Presbytery seeks to vigorously pursue all aspects of the Great Commission (Matthew 28:18-20). To this end we wish to evangelise and reach families within our Church and the wider Naracoorte-Lucindale community, inviting people into the family of God and into the community of the church.

2. Reporting and working relationships

The *Assistant Pastor* is responsible to the *Minister in Placement* and the *Church Council* and will work as directed by the Minister in Placement.

The *Assistant Pastor* is primarily responsive to the *Naracoorte Uniting Congregation* but will also undertake related tasks, as required, particularly in establishing and maintaining relationship with other church congregations and Christian communities in the South East with a focus on family and youth.

3. Statement of key outcomes and associated activities

- a. The Assistant Pastor will regularly preach and lead worship
- b. In conjunction with the Minister in Placement, develop all aspects of the Church's ministry of outreach to families, seeking to work with families, including direct provision of pastoral care, and in the nurture and development of their faith.
- c. Give oversight of pastoral care of all leaders involved in family, children and youth ministry ensuring their support and encouragement and development of their gifts.
- d. Ensure that this ministry is consistent with the vision and ethos of Naracoorte Uniting Church, in particular our:

- i. Belief, Mission and Values Statements
- ii. Code of Conduct
- iii. Uniting Church Safe Church Procedures

PERSON SPECIFICATION

Personal abilities, aptitudes, skills

The *Assistant Pastor* will be a person who exhibits the following characteristics:

1. A mature Christian who is deeply committed to Jesus Christ, open to the power and direction of the Holy Spirit, whose life is characterised by the fruit of the Spirit (cf. Galatians 5:22-23).
2. A love for families and ministry to families outside of the church
3. A deep and genuine desire to see people become mature disciples of Jesus
4. A desire to see families discover a faith in Jesus Christ
5. A person with a highly developed devotional life
6. A person who wholeheartedly adopts the vision, purpose, philosophy, and goals of the Naracoorte Uniting Church
7. A person who is an active member (or will become an active member) of Naracoorte Uniting Church.

Abilities

Essential

- An ability to work under the leadership of the Minister
- An ability to work cooperatively with other members in a team ministry
- Good interpersonal and communication skills
- An ability to initiate and develop ministry
- An ability to delegate ministry effectively
- An ability to perform hands-on ministry primarily in the context of modelling for others so that ministry skills can be transferred, and lay ministry can be multiplied.
- Highly developed skills in coordination and communication.
- Highly developed skills in organisation and planning on a personal level and in the work context

Desirable

- An appropriate tertiary qualification is desirable but not essential
- Computer Skills

Experience

Essential

- A proven ability in leadership within a church context
- A proven ability to lead worship
- A proven ability to preach effectively to non-Christians
- A history of working effectively with families.

Desirable

- Experience in pastoral care

Conditions

- *The successful applicant will be a member of the Uniting Church*
- *The Position will be reviewed after 6 months*
- *Hourly Rate \$27/hr*
- *The successful applicant will be subject to the Uniting Church in Australia Code of Ethics and Ministry Practice and will be required to undergo training in application of this code*
<https://assembly.uca.org.au/images/assemblies/appendixdcoe.pdf>
- *The successful applicant will be required to have completed a course of study on the Heritage, Theology and Polity of the Uniting Church within 12 months of appointment*
- *The successful applicant will be required to hold and maintain all required screenings during the period of this contract.*